

Dickinson Conservation District

Dickinson Conservation District
BOARD OF DIRECTORS MEETING

Thursday June 20th, 2024 | 3:34 PM (CT)

MINUTES

Date Approved: _____ Signed By: _____

1. WELCOME/CALL TO ORDER: K. Lehmann called the meeting to order at 3:34 PM. Board members in attendance were Kurt Lehmann, Mark Hansch, Sue Pope, and Alex Manier. Also in attendance were Amber Butterfield (DCD), Andrew Finkel (DCD), and Nicholas Rainey (NRCS).

2. APPROVAL OF AGENDA: S. Pope moved to approve the agenda, seconded by A. Manier. The motion passed unanimously.

3. PUBLIC COMMENT: None.

4. CONSENT AGENDA:

a. MINUTES OF MAY MEETING: M. Hansch moved to accept the May meeting minutes, seconded by A. Manier. The motion passed unanimously.

b. FINANCE COMMITTEE:

i. APPROVAL OF TREASURER'S REPORT: M. Hansch moved to approve the Treasurer's Report, seconded by S. Pope. The motion passed unanimously.

ii. DISCRETIONARY SPENDING: None.

iii. APPROVAL OF BILLS: A. Manier moved to approve the bills, seconded by S. Pope. The motion passed unanimously.

c. FUNDRAISING: A. Finkel updated the Board on the final figures from the Spring Tree Sale 2024. A. Finkel presented a report on the total impact of refunding all the Red Cedar in the Spring Tree Sale 2024. A. Finkel will conduct pick-up for the Summer Plant Sale 2024 on Saturday, June 29th. K. Lehmann directed the DCD to conduct a work process review and create an improvement plan for the Spring Tree Sale, and to present the findings at the July 2024 Board meeting.

6. NEW BUSINESS

a. LEGISLATIVE DAY/SUMMER CONFERENCE UPDATE: K. Lehmann and A. Butterfield updated the Board on their meetings with the staffs of Representative Markkanen and Senator McBroom.

b. ANNUAL MEETING UPDATE: A. Butterfield updated the Board on the annual meeting, which will be held on August 22nd from 11:00 AM - 12:30 PM at the Dickinson County Library. A.

Manier is the only board member up for election this year. K. Lehmann reminded the DCD to be cognizant of unrealized expenses when presenting the outcome of fundraisers.

c. TREE PLANTER FOR SALE: A. Finkel presented an offer the DCD has received to purchase a tree planter. No vote was taken at this time.

d. EMPLOYEE EVALUATIONS: A. Butterfield advised the Board that employee evaluations are scheduled for the July board meeting.

7. REPORTS

a. ADMINISTRATIVE REPORT

i. GRANTS: A. Butterfield gave updates on the status of the current grants, reported on new grants applied for.

ii. OPERATIONS UPDATE: A. Butterfield updated the Board on District operations.

b. PARTNER REPORTS

i. FAP: A. Butterfield presented the FAP report.

ii. WRISC: A. Butterfield presented the WRISC report.

iii. MDARD: A. Butterfield presented the MDARD report.

iv. PRODUCE SAFETY: A. Butterfield presented the Produce Safety report.

v. NRCS: N. Rainey presented the NRCS report.

vi. MAEAP: A. Butterfield presented the MAEAP report.

8. MEETING REPORTS: None.

9. RESOURCE ISSUES: None.

10. BOARD PRIVILEGE: None.

11. ADJOURN: M. Hansch moved the adjourn the meeting, seconded by A. Manier. The motion passed unanimously and the meeting adjourned at 4:38 PM.