

# Dickinson Conservation District

Dickinson Conservation District  
BOARD OF DIRECTORS MEETING

Thursday August 15th, 2024 | 3:37 PM (CT)

## MINUTES

Date Approved: \_\_\_\_\_ Signed By: \_\_\_\_\_

**1. WELCOME/CALL TO ORDER:** K. Lehmann called the meeting to order at 3:37 PM. Board members in attendance were Kurt Lehmann, Sue Pope, Mark Rossato, and Alex Manier. Also in attendance were Amber Butterfield (DCD), Andrew Finkel (DCD), and Lindsay Peterson (WRISC).

**2. APPROVAL OF AGENDA:** S. Pope moved to accept the agenda, seconded by M. Rossato. The motion passed unanimously.

**3. PUBLIC COMMENT:** None.

### 4. CONSENT AGENDA:

**a. MINUTES OF JUNE MEETING:** A. Manier moved to accept the June meeting minutes, seconded by S. Pope. The motion passed unanimously.

#### b. FINANCE COMMITTEE:

**i. APPROVAL OF TREASURER'S REPORT:** M. Rossato moved to accept the Treasurer's Report, seconded by A. Manier. The motion passed unanimously.

**ii. DISCRETIONARY SPENDING:** None.

**iii. APPROVAL OF BILLS:** A. Manier moved to accept the bills, seconded by S. Pope. The motion passed unanimously.

**c. FUNDRAISING:** A. Finkel answered questions about a bad shipment of Red Cedar during the Spring Tree Sale. A. Finkel presented the results of the Summer Plant Sale and the Fall Tree Sale.

### 5. OLD BUSINESS

**a. TREE SALE PROCESS:** A. Butterfield presented the updated tree sale process.

**b. ANNUAL APPRAISALS:** A. Butterfield recommended that all employees be given at 5% pay increase effective October 1st, 2024. M. Rossato moved to accept the pay increase, seconded by S. Pope. The motion passed unanimously.

**c. PERSONNEL POLICY UPDATE:** A. Butterfield clarified the language surrounding compensatory time for employees. K. Lehmann and A. Manier advised the DCD that the state laws regarding

employee sick leave are changing. S. Pope moved to accept the new language, seconded by K. Lehmann.

**d. PROJECTS FOR FY25:** A. Butterfield presented two new projects scheduled for FY25. An alternate transportation plan will be pursued and a formal system for establishing partnerships with mission-aligned outside organizations will be created. No vote was taken.

## **6. NEW BUSINESS**

**a. FY25 BUDGET PROPOSAL:** A. Butterfield presented a proposed budget for FY25. No vote was taken.

**b. MARQUETTE CD TV6 INTERVIEW:** All meeting attendees watched a TV6 news story about Marquette Conservation District. K. Lehmann stated that Marquette CD conveyed their statement clearly and effectively. K. Lehmann and M. Rossato directed the DCD to think in terms of giving statements to the news rather than giving free-form interviews. No vote was taken.

## **7. REPORTS**

### **a. ADMINISTRATIVE REPORT**

**i. GRANTS:** A. Butterfield presented the grants report. The DCD has been awarded a new storm water management grant from EGLE.

**ii. OPERATIONS UPDATE:** A. Butterfield updated the board on District operations.

### **b. PARTNER REPORTS**

**i. FAP:** A. Butterfield presented the FAP report. A. Butterfield stated that J. Isaac will seek further accreditation.

**ii. WRISC:** L. Peterson gave the WRISC report.

**iii. MDARD:** A. Butterfield summarized the MDARD report.

**iv. PRODUCE SAFETY:** A. Butterfield summarized the Produce Safety report.

**v. NRCS:** (none.)

**vi. MAEAP:** (none.)

**8. MEETING REPORTS:** None.

**9. RESOURCE ISSUES:** None.

**10. BOARD PRIVILEGE:** M. Rossato congratulated the DCD on the successful rain garden planting at Lake Antoine Park.

**11. ADJOURN:** M. Rossato moved to adjourn the meeting, seconded by S. Pope. The motion passed unanimously and the meeting adjourned at 5:09 PM.